

From: [REDACTED] (ACF)
Sent: 23 May 2018 22:38:09 +0000
To: [REDACTED]
[REDACTED]
Cc: [REDACTED]
[REDACTED]
Subject: FW: UAC and Parent Separation Cases UPDATE
Importance: High

Dear FFS and CFS team ,

(b)(5)

Thanks, [REDACTED]

From: [REDACTED]
Sent: Wednesday, May 16, 2018 10:53 AM
To: (b)(6) [REDACTED] (b)(6) [REDACTED]@swkey.org); (b)(6) [REDACTED] (b)(6) [REDACTED]@swkey.org); (b)(6) [REDACTED] (b)(6) [REDACTED]
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Cc: [REDACTED]
dun [REDACTED]
Subject: UAC and Parent Separation Cases UPDATE

Hello,

I need to clarify a few additional items that have once again changed in a short time as well as address how we will work on these cases. Please review, and ask any questions you have, and please notify your staff who need this information.

Finding separated parents:

- It is very important to locate the separated parent for all UAC in your program.
- For parents in ICE custody, you should be able to locate them and have a phone call with that parent as soon as possible.

- If a parent is in US Marshall custody, we will not have access to that parent.
- Please note that I do not want your program to ask both the FFS to contact ICE and the CFS to contact the consulate for help on this. We should be using the parent locator and ICE FOJC to get this information. Doing both at the same time is a waste of our time and a duplication of efforts.
- Your program can send me a list of UAC you need this information for every 2-3 days and I can reach out to ICE with the list. UAC's A#, UAC's name, if you have parent's information from the intakes tab it should be included.
- You can add to your notification to the consulates you send every week of their nationals that a parent is also detained and UAC was separated. The consulate wants this information and ORR approves of you providing this information to the consulate.

Family Reunification with the Separated Parent:

This has again changed. We can do this in the following circumstances...The FFS should be closely informed of where we are with these cases...

- The parent has informed DHS ICE of his or her desire to have the child with them and return to COO with the child.
- OR if the parent tells you this on the phone, you need to contact me right away so I can contact the FOJC with this information.
- If the NTA has not yet been filed, DHS ICE will consider doing this on a CASE BY CASE basis and if they agree they will notify you to send them the documentation so they can work on the travel documents (TD).
- You should work on the sponsor assessment with the parent and when that is completed, notify me as your FFS stating you have completed all assessments – UAC assessments and sponsor assessment, and if there are or are not any TVPRA issues.
- We need to confirm the parent and child are related too and if there are any concerns about this at all, this needs to be immediately elevated and we can consider doing DNA testing after documents are verified.
- Then you will wait for further instructions on the case.
- These cases do not go through the case coordinators for a release recommendation.
- If a parent wants the child to go to a sponsor in the US or the child wants to remain in the US and parent wants the child returned, please staff this with the FFS for how we will proceed. (b)(5)

(b)(5)

Let me know if you have any questions.

Thank you,

██████████
Federal Field Specialist
Western Region Arizona
ORR Division of Unaccompanied Children's Operations
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